

Institute for Defence Studies and Analyses (IDSA)

1, Development Enclave, Rao Tula Ram Marg

Delhi Cantonment, New Delhi -110010

Website: www.idsa.in

Advertisement No. IDSA/072/2013

No. IDSA/ASC/2013

Dated: 27/11/ 2013

To,

Subject: Snowcem & Plastic Painting Work At IDSA.

Dear Sir(s),

Quotations are invited as per scope/specifications of works given in **Appendix- 'A'** (enclosed). Conditions of the tender shall be as follows: -

1. Time Schedule

The work award shall be completed within 30 days from the date of placing the order . A sum of Rs 500 per day will be charged for delay. Director General IDSA's decision in this regard shall be final and binding.

2. Execution of Work

The materials supplied and /or incorporated into the work shall be best available and strictly conforming to specifications, catalogue, .No, size and dimensions as mentioned and shall be ISI marked as far as possible . The job work shall be executed in best workmanship like manner according to standard engineering practices to the entire satisfaction of the Estate Manager, IDSA.

3. Lump sum Price

Lump sum rates quoted for the work shall be deemed to include for all material and labour, tools & plants ,accessories, as required for proper execution of work complete in all respects. Any missing minor details which are not spelt out in the description of items but are required for proper completion of job work, shall be deemed to have been taken into account in the quoted rates. The rates shall also include for all taxes including WCT and TDS (excluding the service tax) octroi, excise duty, transportation etc. including price escalations, contractor's overheads and profits. Nothing extra shall be admissible on any such account.

4. Approval of Material and Workmanship

All the material and workmanship shall be approved by the Estate Manager . The rejected material shall be removed from the site forthwith and replaced with approved materials at no extra cost. The site shall be cleared of all debris and unused materials after completing the work .

5. Delivery of Materials/Items and Completion

Pre-delivery inspection of the material (to be used) will be carried out by the representative of I D S A. These shall be accompanied with delivery challans, indicating description of items/materials, their sizes and quantity. Delivery challans shall be got signed by the user's/Unit's representative. No payment against the supplies shall be admissible without furnishing signed delivery challans along with Bills. The work shall be completed to the entire satisfaction of the Estate Manager, IDSA. On Completion of the work, the contractor shall inform in writing with the date of physical completion of work for final approval and issues of completion certificate.

6. Defect Liability

The work completed shall have defect liability period of 3 months from the certified date of completion. The contractor shall rectify, re-do and/or replace all the components/item of works wherein defects have developed during this period under the direction of the Estate Manager at no extra cost.

7. Submission of quotation

The quotation duly quoted and signed on all pages along with this letter as token of the acceptance of terms and conditions mentioned herein, should be submitted in sealed cover duly marked "quotation for Snowcem and plastic painting work at IDSA", addressed to Estate Manager , so as to reach on or before 1500 hrs on 16th December, 2013. No quotation shall be entertained after the last date and time.

8. Earnest Money Deposit : Bidders have to deposit a demand draft of Rs 3000/- in favour of IDSA, New Delhi as earnest money. The earnest money will be released after Completion of work . Tenders will be rejected out rightly without earnest money.

9. Payment shall be made on satisfactory completion of work.

10. Dispute Resolution

Disputes if any, with regards to the interpretation, execution and/or implementation of these terms and conditions shall rest exclusively with the Director General, IDSA whose decision shall be final and binding upon the parties. Disputes, if any, with regard to the decision of the Director General, in this regard, shall be refereed to arbitration at the hands of a sole arbitrator to be

appointed by IDSA and all proceedings in this regard shall be subjected to the sole and exclusive jurisdiction of courts of competent jurisdiction at New Delhi.

11. Upon the acceptance of bid, the bidder shall be required to enter into an appropriate agreement with IDSA incorporating the aforesaid terms and conditions. All expenses and statutory/regulatory levies in this regard shall be borne by the bidder.
12. It is the duty of contractor to clean the stains of painting work which may occur during the painting work . No separate payment will be made on this account .
13. Only approved colour and type of paint shall be applied .
14. Bidders have to attach following document with this bid:-
 - (i) Service tax registration No/detail.
 - (ii) Proof of current account operating in any of nationalized bank.
 - (iii) Two work orders/Completion certificate of similar type
 - (iv) Pan Card Copy.
 - (v) Two references where previous works has been carried out.
15. Upon acceptance of bid, no sub letting/transfer would be allowed by the operator except with the prior written permission of Estate Manager , IDSA
16. Standard force-majeure conditions shall applied.
17. Good quality paint (Asian or equivalent will be applied). The Contractor will obtain Users satisfaction certificate before claiming for payment.
18. No additional payment will be made for minor civil work which come in the way of painting like filling of putty, repair of walls (minor) etc. This should be deemed as a part of painting work .
19. Contractors are advised to inspect the site physically and calculate the volume of work and requirement of work itself . IDSA will hold no responsibility for wrong calculation or non understanding of work , before quoting the amount for said work .

Director General, IDSA reserves the right to accept or reject the lowest or any offer or all offers without assigning any reasons.

Please acknowledge.

Yours Sincerely,

Hemant Kumar
Estate Manager

Appendix A

Price Bid

(The Rates Quoted should inclusive of Material/Labour and all Kind of Taxes except service tax)

	Description	Type of paint	Quantity Assessment based on inspection	Amount
1	Auditorium Lobby including ceiling	Plastic	Lumpsum	
2	Basement Institutional area including ceiling	Snowcem	Lumpsum	
3	Executive Dining Hall	Plastic	Lumpsum	
4	Car Parking area A&B block	Snowcem	Lumpsum	
	Total Amount excluding Service tax			

Total Amount in Words :

Signature of Bidder with seal.