

Institute for Defence Studies and Analyses
No. 1 Development Enclave, New Delhi-110010

No. IDSA/A/388//08

Dated: 1st April, 2013

To,

Subject: Supply and Fixing of Iron Lattice on bridge of 2nd floor at IDSA

Dear Sir(s),

Quotations are invited for job work as per scope/specifications of works given in Appendix-'A' enclosed. Conditions of the order shall be as follows: -

1. Time Schedule

The work shall be completed within 15 days from the date of placing of order. A sum of Rs 200 per day will be charged for delay in completion of work. Director General IDSA's decision in this regard shall be final and binding.

2. Execution of Work

The materials supplied and /or incorporated into the work shall be best available and strictly conforming to specifications, brands, catalogue No., sizes and dimensions as mentioned and shall be ISI certified if available. The job work shall be executed in best workman like manner according to standard engineering practices to the entire satisfaction of the Director General, IDSA.

3. Unit Rates Price

Unit rates quoted for the work shall be deemed to include for all material and labour, tools, plants and accessories, as required for proper execution of work complete in all respects. Any missing minor details which are not spelt out in the description of items but are required for proper completion of job work, shall be deemed to have been taken into account in the quoted rates. The rates shall also include for all taxes, octroi, excise duty, transportation etc. including price escalations, contractor's overheads and profits. Nothing extra shall be admissible on any such account.

4. Approval of Material and Workmanship

All the material and workmanship shall be subject to the Director General's, approval. The materials which stand rejected shall be removed from the site

forthwith and replaced with approved materials at no extra cost. The site of work shall be cleared of all debris and un-used materials. Old dismantled/demolished materials obtained from the work being Govt's property shall be, if so directed by the Director General, IDSA deposited to the IDSA's store where directed without any extra cost or to be taken away by the contractor as scrap after paying credit for the same.

5. Delivery of Materials/Items and Completion

The work shall be completed to the entire satisfaction of the Director General, IDSA and shall be considered as complete only when certified as such by the Director General, IDSA. On completion of the work, the contractor shall inform the Director General in writing with the date of physical completion of work for final approval and issues of completion certificate.

6. Defect Liability

The work completed shall have defect liability period of 12 months from the certified date of completion. The contractor shall rectify, re-do and/or replace all the components/item of works wherein defects have developed during this period under the direction of the Director General at no extra cost.

7. Submission of quotation

Appendix 'A' to the quotation duly quoted and signed on all pages along with this letter in token of the acceptance of terms and conditions mentioned herein-before, should be submitted in sealed cover duly marked "quotation for supply and fixing of iron lattice on 2nd floor library wing at IDSA", at No 1 Development Enclave, New Delhi addressed to Director General, IDSA, so as to reach on or before 1500 hrs on 15th April 2013. No quotation shall be entertained after the last date and time .

8. Payment shall be made after satisfactory completion of work.

9...Dispute Resolution

Disputes if any, with regards to the interpretation, execution and/or implementation of these terms and conditions shall rest exclusively in the Director General, IDSA whose decision shall be final and binding upon the parties. Disputes, if any, with regard to the decision of the Director General, in this regard, shall be refereed to arbitration at the hands of a sole arbitrator to be appointed by IDSA and all proceedings in this regard shall be subjected to the sole and exclusive jurisdiction of courts of competent jurisdiction at New Delhi.

10..Upon the acceptance of bid, the bidder shall be require to enter into an appropriate agreement with IDSA incorporating the aforesaid terms and conditions, inter aila, in accordance with law. All expenses and statutory/regulatory levies in this regards shall be borne by the bidder.

11. Upon acceptance of bid, no sub letting/transfer would be allowed by the operator except with the prior written permission of Director General, IDSA

12. Standard force-majored conditions would be applied.

11. Bidders are requested to inspect the site and can evaluate the volume of work physically .

Director General, IDSA reserves the right to accept or reject the lowest or any offer or all offers without assigning any reasons thereto.

Please acknowledge.

Yours sincerely,

Hemant Kumat
Estate Manager
For Director General

Encl: Appx. 'A.

Price Bid-A

(**The Rates Quoted should inclusive of Material/Labour and all Kind of Taxes**)

Annexure-A

SNo	Description	Rate per Sqft	Total Amount
1	Supply and fixing of Iron lattice - 1''x1'' MS Angle 3/4x3/4 with M.S. Flat 1''x3mm. The gauge of wire should be minimum 12 SWG- Total approx sq ft-1020. The grill should be duly enamel painted.		

Signature of Bidder with seal